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| **Sharvin S/O Rajandran** |
| **Singapore rsharvin94@gmail.com +65 00000000  Website http://shar.vin**  **EDUCATION**  **Bachelor of Arts in Journalism and Communication and Media Studies (Double Major)**  Murdoch University • Perth, Australia • 2018 - 2020  Relevant modules: Media Governance and the Public Sphere, Digital Newsroom, Communicating Global Issues   * Investigated the ethical, legal and cultural contexts of news media * Had practical experience of working in a digital newsroom   **Diploma in Mass Communication**  Kaplan Higher Education Academy • Singapore • 2013 - 2014  **GCSE A-Levels**  Millennia Institute • 2012 – 2016  **RELEVANT EXPERIENCE**  **Personal projects**  **Murdoch University March 2018 to June 2020, Singapore**  • Collected and assessed information about newsworthy events from a variety of sources, including social media, other news outlets, tip offs and individual contacts.  • Wrote, pitched, edited and shaped the project's agenda and stories.  • Gathered and verified information through interviews, observation and research.  • Interviewed relevant contacts, storyboarded, captioned, and edited videos for production.  • Conceptualised graphics, including augmented reality graphics, to tell stories a dynamic and interactive manner.  • Managed time well - had to pitch, interview, film, edit and publish stories within a stipulated time frame.  • Produced and published 5 news articles on Murdoch news website and 3 videos for Murdoch digital newsroom.  • Past projects include: current affairs and social issues (migrant workers in Singapore), law/court proceedings, domestic affairs (falling fertility rate in Singapore), health (raising awareness on Alzheimers), sports (Singapore Football Association).  • Published video news stories on Murdoch newsroom website, equipped to work with a Content Management System.  • Operated digital video cameras, DSLRs, basic lighting and sound equipment for digital video production.  Freelance Researcher  **National Environment Agency October 2013 to December 2013, Singapore**  • Interviewed the patrons and gathered public opinion on the Tray Return Initiative (2013).  • Conducted surveys and focus groups to gather data.  • Produced infographics and motion graphics for the initiative.  **Video Journalist Intern**  **MediaCorp Pte Ltd January 2012 to February 2012, Singapore**  • Assisted in researching story ideas, fact checking, gathering data and vetting story pitches.  • Assisted in photo and video shoots of productions, using tools such as Adobe After Effects and Premiere Pro.  • Worked with visuals team to procure content/material required for producing materials suited for varying platforms.  • Managed team’s social media, interacting with viewers through engaging content.  **OTHER WORK EXPERIENCE**  **Admin Support Assistant**  **Republic of Singapore Air Force March 2016 to March 2018, Singapore**  • Organised personnel information, handled incoming and outgoing information flow, provided logistics support for air operations and worked with a team to handle day to day operations.  • Ensured quality and accuracy of work.  **SIDE PROJECTS**  **Community Management**  **Reddit March 2017 to September 2020, Singapore**  • Moderated forums and communities with millions of users, produced media content and analysis for websites and worked with people from all over the world to ensure that the communities thrived.  • Kept abreast with trending discussion topics to ensure continued engagement.  **Global Theatre Project**  **Millennia Institute 2012, Singapore**  • Worked alongside the play director to produce a film of the skit that represented the state at international competitions.  • Handled the scripting, filming, editing and post-production aspects of the submission.  **SKILLS / COURSES**  **Soft Skills: Copywriting, Editing, Researching and reporting, Transcription, Word processing, Filming, Scripting, Interpersonal communication, Public speaking, Verbal and nonverbal communication, Written communication, Organization and Prioritization.**  **Hard Skills: Microsoft Office Proficiency, Search Engine Optimization (SEO), Search Engine Marketing (SMO), Social Media Optimization (SMO), HTML/CSS/PHP, Image and Graphic Design, WordPress Proficiency, Content Management System (CMS), Adobe Photoshop, Adobe Premiere Pro, Adobe Premiere Rush, Adobe After Effects, Adobe Audition and Adobe Illustrator Proficiency.**  **COURSEWORK**  **Cinema Direction and Line Production**  Hollywood Film Institute • Administrative Knowledge  Ran logistics for daily operations of episodic production.  **Feature Film Production**  Hollywood Film Institute • Production Knowledge  Assisted in the pre-production, principle photography and post-production stages of filmmaking.  **Audience Users and Participation**  Murdoch University • Audience Analytics  Implemented media strategies using analytics  **Media Law and Ethics**  Murdoch University • Foundation in media law  Applied media law principles to local professional settings and appraised media ethics cases.  **Online and Mobile Journalism**  Murdoch University • Fundamentals of Video Storytelling  Develop a keen eye for stories and social media skills to target audience.  **Video Journalism**  Murdoch University • Video and Audio Production  Compiled, scripted, filed current affairs stories using video and audio tools.  **Digital Newsroom**  Murdoch University • Rapidly and accurately produce multimedia material.  Produced text-based and multimedia stories for Murdoch's online news platform.  **Journalism and Society**  Murdoch University • Specialised reporting skills across a range of subject areas  Practiced applying news skills in a range of subset disciplines  **Certificate in Service Excellence WSQ**  Singapore Workforce Skills Qualifications • Communication strategies and relationship management  Identified trends and challenges in a diverse and challenging work environment |